

**San Diego County Registry of Interpreters for the Deaf  
Board and Committee Chairs Check-In Meeting**

**Date: Friday, November 6, 2020**

**Time: 6-7p**

**Zoom link: (Registration required)**

[https://zoom.us/meeting/register/tJclC-qtrjMsE9H78MDF\\_j3pn4UGG5\\_x9Xfc](https://zoom.us/join/zoom/register/tJclC-qtrjMsE9H78MDF_j3pn4UGG5_x9Xfc)

SDCRID choice of language is ASL. Voice interpreting is available upon request **14** days in advance of meetings.

Call to order:6:02

Meeting attendance:

**SDCRID Board of Directors**

President: Billianne McLellan

Vice President: (vacant)

Secretary: Abby Coyer

Treasurer: Johnna Hitt (absent)

Past-President: Nathan Brown (absent)

Rep #1 Working Interpreter: Jillean Reitz

Rep #2 Deaf Community: Ranem Shhadeh

Rep #3: Student Palomar College- Erin Espinoza

Rep #4: Student Mesa College- Alejandro Servin

**SDCRID Committee Chairs**

Bylaws: (vacant)

Communications: Reina Castro (absent)

Librarian: Annette Miner

Member Services: Liz Mendoza

Mentorship: (vacant)

Professional Development: (vacant)

Scholarship: Ashley Bajaj (absent)

Young Professionals Network: Marisa Contreras

Webmaster: (vacant)

Others in attendance:

Agenda:

1. Call for agenda additions
2. Previous meeting minutes: [September B&C Minutes](#), [October Check in minutes](#)
  - a. Call for edits
  - b. Motion to approve (Abby Coyer motioned, Liz Mendoza second). Y: 7 N:0  
A:1
3. **Check in: Projects/Activities/Goals for this year or term**  
**Please include: what you are currently working on, where you are in the process, what you need (if anything), projected completion date, what is up next**
  - a. Board Members
    - i. President- Billieanne McLellan
      1. Discussions were raised online on the following. Do we want to move forward with either of these?
        - a. Hiring Ritchie Bryant to host a training or workshop. Cost is \$150/hr plus 2 hours for prep. Prices for presenters have generally gone up per hour. Ranem Shhadeh suggested we negotiate prep time with him. Annette Miner talked about another PPO presenter(Brent Tracy) and will get back to us. Jillean Reitz also added the suggestion of someone to talk about mental health.
        - b. Sponsoring a book club focusing on PPO. Suggestion was to offer a partial scholarship towards members' participation. Jillean Reitz says to put a pin in it til she has more information on a cheaper book club.
      2. *InTouch* - anyone have an article/ announcement to add to November's newsletter?
      3. PPMs- Thank you Liz for your work on this!  
Abby and Billieanne will prep the final doc for posting to the Drive and the website.
      4. Updating bank account with new officers- in progress
      5. Coming up
        - a. Annual report due to RID Nov 15
          - i. Need to submit:
            1. Board contact info
            2. Membership list
            3. Political Action letters
            4. Tax form 990
            5. Financial statement
      - ii. Secretary- Abby Coyer
        1. Gathered board information for RID Annual Report
      - iii. Treasurer- Johnna Hitt (absent- Billieanne reported)
        1. After some struggles, and a long story short, we ended up back with Pair Network as our DNS provider. Johnna Hitt paid the bill for that service today.

2. Our only income in the last months are memberships which are still trickling in. We had 18 for the month of October.
- iv. Past President- Nathan Brown (absent)
  1. No Report
- v. Interpreter Rep- Jillean Reitz
  1. Members expressed interest in a Townhall for interpreter “soft skills”: respect, timeliness, etc. Billianne McLellan is willing co host. Ranem Shhadeh suggested a Townhall should also include panel for local agencies to be represented, 3 segments in a 3 hour meeting
- vi. Deaf Rep- Ranem Shhadeh
  1. Do we have a prize for the winner for the new SDCRID logo? A: Committee should make a recommendation to the board to vote on. Can share a proposal in our google drive. Can ask membership to join the Ad Hoc committee. Thanks to Abby Coyer for volunteering to help out. Liz Mendoza suggests advertising with *InTouch*, and use Survey Monkey to have membership vote on the Logo.
  2. SDCRID community spotlight once a month: artist, etc. Will talk with Billianne McLellan.
- vii. Palomar Rep- Erin Espinoza
  1. Idea for both Colleges partner for the next meeting/ event
- viii. Mesa Rep- Alejandro Servin
  1. Eager to working with Erin Espinoza from Palomar
  2. Students are looking for opportunities to observe interpreters
    - a. Seems colleges aren’t offering observations like they used to- Jillean will follow up with SDCCD
- b. Committee Chairs- Standing
  - i. Communications- Reina Castro (absent- Billianne reported)
    1. Social media is up in running
    2. Would like to make a page on the website for different events for ease of members to find PD activities
  - ii. Librarian- Annette Miner
    1. Link to library needs to be put on website- will contact Liz Mendoza or Reina Castro
  - iii. Member Services- Liz Mendoza
    1. 151 active members (WA counts our admin contacts and non members in its tally so actually a little less)
    2. Issues with Staff interpreters for DCS- they were waiting to receive an invoice from us. Billianne McLellan will follow up with Johnna Hitt and Liz.
    3. 6 non members who have not paid, should we archive? Yes.
    4. Solved membership problems with renewing
    5. Billianne McLellan says we are down about 50 members from January 2020.
  - iv. Scholarship- Ashley Bajaj (absent)

1. No Report
  - v. YPIN- Marisa Contreras
    1. Hoping to have a meeting this month. (Had internet issues)
  - c. Committee Chairs- Ad Hoc
    - i. Bylaws to ASL- Abby Coyer
      1. Committee with Mala Poe and Ranem Shhadeh.
      2. Met with Billianne and Mala.
      3. Will schedule meeting for within the next 2 weeks
4. Review- Projects that were mentioned at the retreat:  
Where are we on these? Which are we keeping/ following through on? Which are we not keeping?
  - a. Deaf Rep-
    - i. support community
    - ii. workshops with BIPOC/ Deaf Community
  - b. Treasurer-
    - i. Budget
    - ii. Taxes (Fed done/ State ?)
  - c. Scholarships-
    - i. advertise scholarships with links to tests currently available (announcement went out in October newsletter)
  - d. Librarian-
    - i. Spotlight books monthly on the 5th and add to the library- perhaps make a list of 12 for 2021 to make easier
  - e. Secretary-
    - i. get minutes up on website- current and from last FY
    - ii. keep weekly log of what happens to add to minutes
  - f. Communications-
    - i. weekly posts to social media starting Aug with welcome to students (still weekly?)
  - g. Student Rep-
    - i. workshop every 2 months: study sessions, networking, observations (starting when?)
  - h. Past President-
    - i. help with town hall (done July)
  - i. Member services-
    - i. send reminder to renew on 10/1 (sent beginning of Oct)
    - ii. ready list to send to RID (due 11/15)
5. Action items
  - a.
6. Other business
  - a. New business:
    - i. Motion to dedicate our lending library to Jean Kelly and rename to the "Jean Kelly Lending Library"- Billianne McLellan, Second Annette Miner. Y: 8 N:o A:o PASSED
  - b. Announcements:
    - i. Billianne- RVPC meeting this Sunday
    - ii. Billianne- AC Leadership Webinar- invitation was sent via email

- iii. Liz- Zoom memorial for Jean Kelly: November 13 3:00pm-6:00pm
- iv. Liz- CASLI: Knowledge exam ready by December 31, 2020  
Performance exam ready by December 31, 2020
- c. Motion to adjourn:by Abby Coyer, Jillean Reitz second Y: 8 Unanimous
  - i. Motion PASSED. Meeting adjourned at ?