

**San Diego County Registry of Interpreters for the Deaf
Board and Committee Chairs Check-In Meeting**

Date: Friday, October 2, 2020

Time: 6-7p

Zoom link: (Registration required)

<https://zoom.us/j/97040191253?pwd=RCtDZnVla3dwQolOc2w4OG1SVmpFQT09>

SDCRID choice of language is ASL. Voice interpreting is available upon request **14** days in advance of meetings.

Call to order: 6:03pm

Meeting attendance:

SDCRID Board of Directors

President: Billianne McLellan
Vice President: (vacant)
Secretary: Abby Coyer
Treasurer: Johnna Hitt
Past-President: Nathan Brown

Rep #1 Working Interpreter: Jillean Reitz
Rep #2 Deaf Community: Ranem Shhadeh
Rep #3: Student Palomar College- Erin Espinoza
Rep #4: Student Mesa College- (vacant)

SDCRID Committee Chairs

Bylaws: (vacant)
Communications: Reina Castro
Librarian: Annette Miner: absent
Member Services: Liz Mendoza: absent
Mentorship: (vacant)

Professional Development: (vacant)
Scholarship: Ashley Bajaj
Young Professionals Network: Marisa Contreras
Absent (represented by: Deanna Fontanez)
Webmaster: (vacant)

Others in attendance: none

Agenda:

1. Call for agenda additions
2. Previous meeting minutes: (not ready)
 - a. Call for edits
 - b. Motion to approve
3. **Check in: Projects/Activities/Goals for this year or term**
Please include: what you are currently working on, where you are in the process, what you need (if anything), projected completion date, what is up next
 - a. Board Members
 - i. President- Billieanne
 1. In progress
 - a. PPO training for leadership team- waiting to hear back. Hope to have this scheduled before the end of the year.
Question: are we still comfortable with the presenter?
 - i. Consensus, yes. It was mentioned that the presenter is very knowledgeable in this field.
 - b. *InTouch* and emails to members- been sending out myself but need to discuss more with Communications.
 - c. PPMs- still working on this
 2. Coming up
 - a. Annual report due to RID Nov 15
 - ii. Secretary- Abby
 1. B&C minutes sent to everyone to be reviewed
 - iii. Treasurer- Johnna
 1. Federal taxes have been mailed and are in the 20-22 shared google file
 2. Billianne and I did a little research as to why we were paying what seemed to be two services for web hosting and dns, etc. After some research and a few calls (one was a 40 minute hold) combined the two and now pay one service, Network Solutions, and saved \$30 annually. After doing this, Johnna realized that this should've been offered as a vote...sorry!
 3. Billianne asked me about CA state taxes and both she and I couldn't find ANY record, forms, or emails about them! So, I called CA State and got a very helpful man who explained everything we needed to do as he didn't see anything in his system about SDCRID ever filing or even existing! Once we can determine the date SDCRID became legally official, I will submit a request for a tax exemption form. That will give us an exemption number, from which I can file form 199N from the date we were established to

the current year in order to catch up. Then, annually we just file a 199N for CA.

- iv. Past President- Nathan
 - 1. no report
 - v. Interpreter Rep- Jillean
 - 1. Abby and I are hosting round table on saturday 10/3/20
 - vi. Deaf Rep- Ranem
 - 1. no report
 - vii. Palomar Rep- Erin
 - 1. no report
 - b. Committee Chairs- Standing
 - i. Communications- Reina
 - 1. some members on the committee don't want to be members again
 - 2. weekly schedule for posting on Social media
 - ii. Librarian- Annette (absent)
 - 1. no report
 - iii. Member Services- Liz (absent)
 - 1. no report
 - iv. Scholarship- Ashley
 - 1. Continue posting about the available scholarships
 - 2. Connect with YPIN for which tests are available at the moment
 - v. YPIN- Marisa (absent, Deanna reporting)
 - 1. Will set up a study group in October
 - 2. 3 YPIN coordinators, Marisa appointed as chair
 - c. Committee Chairs- Ad Hoc
 - i. Bylaws to ASL- established, chair not yet appointed (see other business)
 - 1. Charged with producing ASL version of our bylaws to post on website, per member motion at September General Meeting
4. Review- Projects that were mentioned at the retreat:
Where are we on these? Which are we keeping/ following through on? Which are we not keeping?
- a. Deaf Rep-
 - i. We should continue to support the community
 - ii. Workshops with BIPOC/Deaf Community -for those to be a safe place, Ranem will chat with Billieanne how we can make it work
 - b. Treasurer-
 - i. Budget
 - ii. taxes
 - c. Scholarships-
 - i. Advertise scholarships with links to tests currently available
 - d. Librarian-
 - i. Spotlight books monthly in 5th and add to the library
 - e. Secretary-
 - i. Get minutes up on website- current and from last FY

- ii. Keep weekly log of what happens to add to minutes
 - f. Communications-
 - i. Weekly posts to social media starting Aug with welcome to students
 - g. Student Rep-
 - i. Workshop every 2 months: study sessions, networking, observations, ect
 - h. Past President-
 - i. Help with town hall
 - i. Member services-
 - i. Send reminder to renew on 10/1
 - ii. Ready list to send to RID (due 11/15)
- 5. Action items
 - a.
- 6. Other business
 - a. New business: Board and Committee appointments (Board votes)
 - i. Motion to appoint Alejandro Servin to Mesa Rep position (2020-2021)- Billieanne McLellan
 - 1. Y:5, N: 0, A: 1 PASSED
 - ii. Motion to appoint Abby Coyer to chair the ad hoc Bylaws to ASL Committee (2020-2021)- Billieanne McLellan. Y: 6, N: 0, A: 1 PASSED
 - iii. PPO B&C training possibilities by Billieanne McLellan
- 7. Motion to adjourn: by Abby Coyer, second by Ranem Shhadeh

Y: Unanimous

6:32pm